

# School Governor Recruitment Pack

## Clifton Green Primary School





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## An introduction from the Governance Support and Development Service

Are you passionate about giving back to your local community and committed to shaping the future for young people across York? You could be just the person we are looking for.

The role is a demanding one but one that also gives a great deal of satisfaction to the many people who serve as governors. It is the largest volunteer force in the country and here in York there are just under 900 governors and trustees helping to improve the educational opportunities and experience for the city's children and young people.

We are looking for enthusiastic individuals from a range of backgrounds. You do not need to have governance or education experience, but skill or expertise in a variety of areas can significantly support Governing Boards and their sub-committees. We welcome and encourage applications from people from all communities and backgrounds as we recognise that a diverse Governing Board is beneficial for our schools and the communities they serve. We particularly need to strengthen the skills mix of some Governing Boards in the following areas of expertise – community representation, financial management, equality, diversity and inclusion, human resources, environmental sustainability, and fundraising.



## About Clifton Green Primary School – In their own words



Welcome to **Clifton Green Primary School**. We are a thriving primary school in the city of York, dedicated to nurturing great learners.

We would be thrilled to have you as part of our journey in nurturing and educating the brilliant minds of tomorrow. We strive to provide a high-quality, creative and inclusive education that sparks curiosity, builds character and cultivates a lifelong love for learning.

At Clifton Green Primary, we are passionate about creating a positive, inclusive, and stimulating environment where every child feels valued, supported and inspired to shine. We believe that education is not just about academic success but also about nurturing confident, compassionate and capable individuals, ready to contribute meaningfully to the world around them.

**Our Vision** is to empower every child to discover their brilliance and reach their full potential in a joyful and caring environment. At Clifton Green we believe 'Better Never Stops', through striving for excellence, creating opportunities and nurturing one another.

We look forward to welcoming you to join our team at **Clifton Green Primary**.



## Welcome from Clifton Green Primary School Governing Board

Thank you for your interest in our school, we are delighted you are considering becoming part of our school family.

We are a friendly, supportive group of people from a variety of backgrounds who, through our differing and complementary strengths, seek to support the strategic development of our school and support our pupils and staff to nurture each other whilst ensuring consistently high standards.

**Clifton Green Primary School** currently serves around 370 children and has a team of circa 45 staff. The vast majority of pupils live in the area immediately surrounding school. At Clifton Green we are always: striving for excellence; creating opportunities and nurturing one another.

Joining a governing board is not only thoroughly enjoyable but hugely rewarding.

As a governor, you will receive the support and training opportunities to fulfil this role. There are also a number of opportunities to meet other governors from schools in York to share knowledge/experience.

We would encourage anyone taking on the role of governor to ensure they regularly visit the school and engage with school activities. After all, meeting our young people and hearing what they have to say really is the joy of our role!

# Role requirements

As a governor, you'll play a vital role in ensuring the school delivers the best possible education for all its pupils. You don't need to be an education expert – what matters most is your commitment to the school's success and your willingness to challenge and support the leadership team. The role includes providing a strategic overview for the school, acting as critical friend and ensuring accountability.

What does the role involve?

- Attending governing board meetings (usually around six - eight per year)
- Visiting school (usually two – three times per year)
- Attending training to continually develop skills and knowledge
- Working with school leaders to set strategic direction
- Monitoring school performance and ensuring accountability
- Overseeing financial performance and ensuring money is well spent
- Ensuring statutory responsibilities are met, including safeguarding, health & safety and equalities

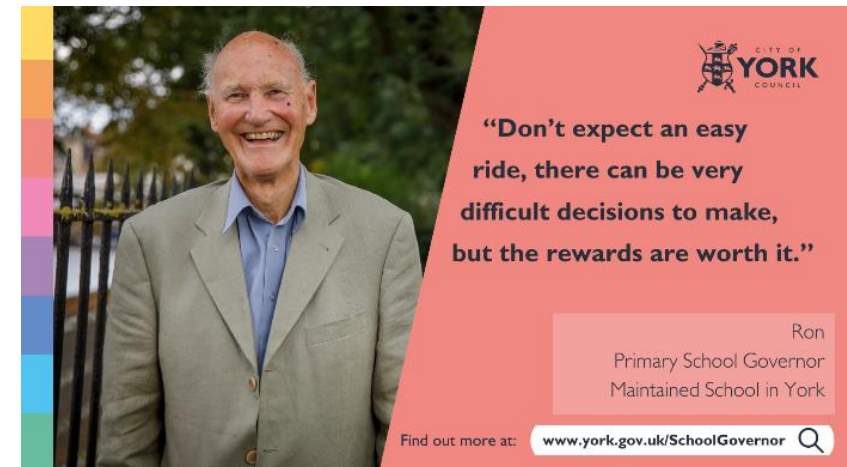
What do you need to bring to the role?

- A passion for improving outcomes for children and young people
- Good communication and decision-making skills
- Willingness to learn and work as part of a team
- An ability to offer time and commitment to the role

Our Governor code of conduct is underpinned by the following key principles:

- To act in the best interest of the school
- To respect confidentiality
- To listen to and respect the views of others
- To express held views clearly and succinctly
- To take on a fair share of work/positions of responsibility

You can find more information about the role at [www.gov.uk/guidance/governance-in-maintained-schools](http://www.gov.uk/guidance/governance-in-maintained-schools)



# Support and Training

The Governance Support and Development Service plays a key role in enabling governors to meet their statutory responsibilities and develop systems that support effective governance. Our team members provide specialist and bespoke advice and effective administrative support whilst helping to ensure that governing boards are properly constituted and that information is effectively managed. We are experienced in providing support to schools and academies across all phases.

Recognising that governors work in a voluntary capacity to ensure the best possible outcomes for the children in their school, we provide professional, accessible and friendly advice in a timely manner.

Our training package offers an extensive range of training opportunities in a variety of formats, allowing new appointees to access high quality induction training, and more experienced governors to develop their understanding of the role and to meet their commitment to continuous learning and development.

**The CYC Governance Service can provide support, guidance, advice and training.**

Whether you're a new governor just starting out, or an experienced governor looking to develop your skills.

Find out more at: [www.york.gov.uk/SchoolGovernor](http://www.york.gov.uk/SchoolGovernor) 



**Governance Services**

you can find advice, training, support and guidance online

**York Education**



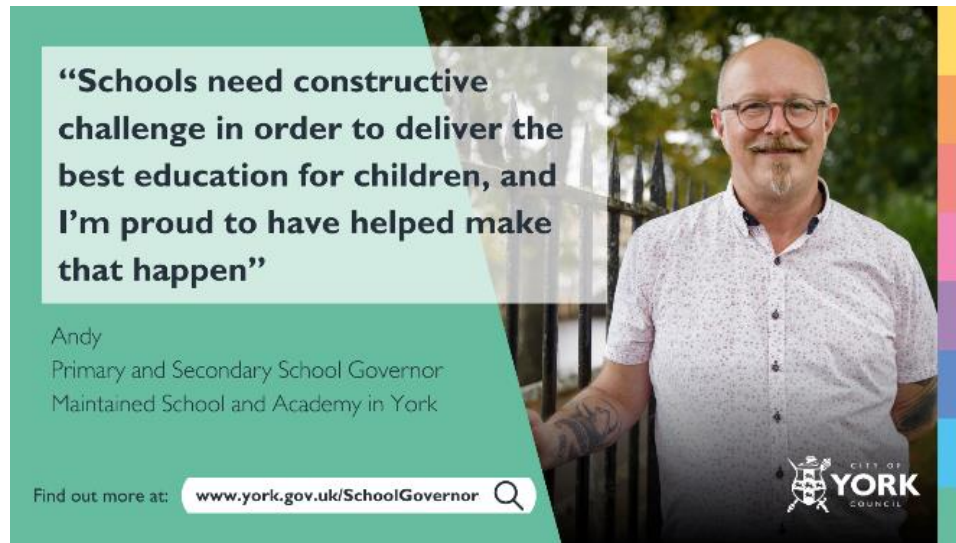
# Recruitment process

To apply, please complete an application form via <https://www.york.gov.uk/form/SchoolGovernor>, indicating which school you are interested in joining.

Once you have returned your application form, a member of the Governance team will be in touch to arrange a convenient time to meet to discuss the role and to review the skills and experience that you are able to offer.

Please note that all governors are required to undertake an enhanced DBS check and appointments are subject to this clearance being received. The school that you are appointed to will undertake this check shortly after they have arranged for you to join their governing board.


If you have any questions about the role, please don't hesitate to get in touch via [governance.service@york.gov.uk](mailto:governance.service@york.gov.uk)



**“Schools need constructive challenge in order to deliver the best education for children, and I’m proud to have helped make that happen”**

Andy  
Primary and Secondary School Governor  
Maintained School and Academy in York

Find out more at: [www.york.gov.uk/SchoolGovernor](https://www.york.gov.uk/SchoolGovernor)

 CITY OF YORK COUNCIL